

Coach Booking Form – Dickensian Christmas 2019

Medway Council is pleased to announce that there is no charge for coaches to park at these events. **Closing date for bookings is Monday, 28 October 2019**

Contact Person:	
Company/Organisation:	
Address:	
Postcode:	Email:
Phone:	Fax:
Name of group or coach company:	

If you are a private group/organisation, we need the name of the coach company you will be travelling with.

Dickensian Christmas – Saturday, 7 and Sunday, 8 December 2019

Date	No. of Coaches you are bringing to the event.	Type of Vehicle (inc. number of seats if known)	Estimated arrival time in Rochester	Preferred departure time.
Saturday, 7 December				
Sunday, 8 December				

Departure time allocation will be made to the nearest hour/half hour time slots subject to availability.

Additional comments

Coach parking arrangements: Dickensian Christmas is very popular with visiting coaches and can attract in excess of 100 coaches per day. Therefore, town centre parking is extremely limited due to high volumes of visiting coaches, all coach arrivals and departures are controlled by event traffic marshals. Special arrangements will be made for passengers to be dropped off/picked up close to the festival and coach drivers will be directed to a designated parking zone outside of the town centre to park. Acorn Wharf coach park is now closed and we therefore have no town centre coach parking available as previously.

Heavy traffic delays are expected during peak arrival and departure times of 1000-1200 and 1700-1830 hours. Please allow extra time getting in and out of Rochester during the peak arrival/departure times, especially when booking ferry or Eurotunnel crossing.

Confirmation pack with parking permit(s) and full instructions on where you will be dropping-off, parking and picking-up passengers will be sent out 2-3 weeks before the event in **November**. Once parking capacity has been reached we will be unable to accept any additional coaches, even if you apply before the closing date.

Please return form by post, or email to:
Mary Sewell, Tourism Operations Manager
Medway Visitor Information Centre
95 High Street
Rochester
Kent ME1 1LX – Email mary.sewell@medway.gov.uk

Coach Booking Form – Rochester Christmas Market (Castle Gardens) 2019

Medway Council is pleased to announce that there is no charge for coaches to park at these events. **Closing date for bookings is Monday, 28 October 2019**

Contact Person:	
Company/Organisation:	
Address:	
Postcode:	Email:
Phone:	Fax:
Name of group or coach company:	

If you are a private group/organisation, we need the name of the coach company you will be travelling with.

Dates and times:

Saturday, 30 November & Sunday, 1 December – 10am to 6pm
 Friday, 6 December – 12 Noon to 8pm
 Saturday, 8 and Sunday, 9 December – 10am to 7pm (Dickensian Christmas)
 Friday, 13 December – 12 Noon to 8pm
 Saturday, 14 and Sunday, 15 December – 10am to 6pm.

Date	No. of Coaches you are bringing to the event.	Type of Vehicle (inc. number of seats if known)	Estimated arrival time in Rochester	Preferred departure time.
Saturday, 30 November				
Sunday, 1 December				
Friday, 6 December				
Saturday, 7 and Sunday, 8 December – Dickensian Christmas (Please complete separate booking form)				
Friday, 13 December				
Saturday, 14 December				
Sunday, 15 December				

Full instructions on where you will be dropping-off, parking and picking-up passengers will be sent out 2-3 weeks before the event.

Please return form by post, or email to:

Mary Sewell, Tourism Operations Manager
 Medway Visitor Information Centre
 95 High Street
 Rochester
 Kent ME1 1LX – Email mary.sewell@medway.gov.uk